

# 2020 IFTA/IRP Audit Workshop

## Challenge of Change – Incorporating Technology and Communication To Enhance Audit Technique

### Preliminary Agenda

Presiding:

Beth Duda-Rel, Chair, IFTA Audit Committee

Heidi Crawford, Chair, IRP Audit Committee

#### IFTA Audit Committee

Beth Duda-Rel (AZ)  
Chair

Kelly Heaton (AR)  
Vice Chair

L. Michael Romeo (CT)  
David Nicholson (OK)  
Board Liaisons

#### Members:

Marsha Douglas Roy (QC)  
Joel Foreman (NE)  
Regan Johnson (MB)

Lynden Landholm (KS)  
Betsy McCabe (NV)  
Bille Pierson (ID)

Lynn Resides (PA)  
Mason Simpson (TN)

#### IRP Audit Committee

Heidi Crawford (NE)  
Chair

Michaela Van Dyke (NV)  
Vice Chair

Kevin Davis (ID)  
James Walker (NJ)  
Board Liaisons

Chester Cook (GA)  
Past Chair

#### Members:

Chris Barry (MA)  
Wayne Brown (ME)  
Charlie LeFew (VA)  
Diana Kay (FL)

Rick DeMuyneck (IA)  
Rob Sheffield (SD)  
Misti Alvarez (ID)  
Stacey Hammock (WY)

Laurie Mason (NS)  
Christopher D'Onofrio (Penske)  
Brian Lehane (NECS)

Workshop Check-in and Assistance will be available from  
Monday, February 10<sup>th</sup> at 1 pm through Thursday, February 13<sup>th</sup> at 3 pm.

## Monday, February 10, 2020

<b>Workshop Check-In and Assistance Center</b>	<i>Committee Members</i>	1 – 5 pm
<b>Industry Advisory Committee Meeting</b>	<i>Dennis Vanderslice, ARI Fleet, IAC Chair</i>	3 – 5 pm
<b>Presenters Meeting</b>	<i>Beth Duda-Rel (AZ), IFTA AC Chair Heidi Crawford (NE), IRP AC Chair</i>	5 – 7 pm

## Tuesday, February 11

<b>Workshop Check-In and Assistance Center</b>	<i>IFTA Team and Committee Members</i>	7 am – 5 pm
<b>Breakfast Buffet (Provided)</b>		7 – 8:30 am
<b>Optional IFTA/IRP History</b>	<i>Ken Carey (IRP, Inc.)</i>	7:45 – 8:15 am
<b>General Session I</b>		8:30 – 9:30 am
Welcome / Intros / Housekeeping	<i>Ms. Duda-Rel, Ms. Crawford, Kelly Heaton (AR), Michaela Van Dyke (NV), and Suzanne Bueller (CA)</i>	
Ice Breaker	<i>Bille Pierson (ID), Regan Johnson (MB), Margie Hughes (Comdata), Stacey Hammock (WY)</i>	
<b>Networking Break (Provided)</b>		9:30 – 10 am
<b>General Session I Cont.</b>		10 – 12 pm
What's New in IFTA	<i>IFTA Board President and Mr. Carmen Martorana (IFTA, Inc.), Executive Director</i>	
What's New in IRP	<i>Tim Adams (IRP, Inc.) CEO</i>	
Keynote Speaker	<i>TBD</i>	
<b>Challenge of Change</b> – Incorporating technology and communication to enhance audit technique		
<b>Lunch (Provided)</b>		12 – 1:30 pm
<b>General Session II</b>		1:30 – 3 pm
ELD / Electronic Records Panel	<i>TBD</i>	
Discussion		
Electronic Records	<i>TBD</i>	
Standardization Working Group		
<b>Networking Break (Provided)</b>		3 – 3:15 pm
<b>Concurrent Sessions I</b>		3:15 – 5 pm
Auditor 101	<i>Mr. Heaton and Ms. Van Dyke</i>	
Auditor 301	<i>Ms. Hammock, Laurie Mason (NS), and Ms. Pierson</i>	
Manager	<i>Chester Cook (GA) and Mason Simpson (TN)</i>	
<b>Reception (Provided)</b>		6 – 7 pm

## Wednesday, February 12

<b>Workshop Assistance Center</b>	<i>IFTA Team</i>	7 am – 5 pm
<b>Breakfast Buffet (Provided)</b>		7 – 8:30 am
<b>Optional Auditor Forum – Open Q&amp;A</b>	<i>Ms. Duda-Rel, Ms. Crawford, Mr. Heaton, and Ms. Van Dyke</i>	7:30 – 8:15 am
<b>General Session III</b> Breakout Sessions Preview	<i>Ms. Duda-Rel, Ms. Crawford, Mr. Heaton, and Ms. Van Dyke</i>	8:15 – 8:30 am
<b>Concurrent Breakout Scenarios I</b>		8:30 – 10 am
(1) Industry Breakout	<i>Mr. Vanderslice, Jackie Polk (Lee Trans Services), and Ms. Hughes</i>	
(2) Burden of Proof – Adequate/Inadequate Records	<i>Debra Teague (NM), Marsha Douglas-Roy (QC), and Wayne Brown (ME)</i>	
(3) Audit Scenarios	<i>Joel Foreman (NE), Lynden Landholm (KS), Diana Kay (FL), and Misti Alvarez (ID)</i>	
<b>Networking Break (Provided)</b>		10 – 10:30 am
<b>Concurrent Breakout Scenarios II</b>		10:30 am – 12 pm
(1) Industry Breakout	<i>Mr. Vanderslice, Ms. Polk, and Ms. Hughes</i>	
(2) Burden of Proof – Adequate/Inadequate Records	<i>Ms. Teague, Ms. Douglas-Roy, and Mr. Brown</i>	
(3) Audit Scenarios	<i>Mr. Foreman, Mr. Landholm, Ms. Kay, and Ms. Alvarez</i>	
<b>Lunch (Provided)</b>		12 – 1:30 pm
<b>Concurrent Breakout Scenarios III</b>		1:30 – 3 pm
(1) Industry Breakout	<i>Mr. Vanderslice, Ms. Polk, and Ms. Hughes</i>	
(2) Burden of Proof – Adequate/Inadequate Records	<i>Ms. Teague, Ms. Douglas-Roy, and Mr. Brown</i>	
(3) Audit Scenarios	<i>Mr. Foreman, Mr. Landholm, Ms. Kay, and Ms. Alvarez</i>	
<b>Networking Break (Provided)</b>		3 – 3:30 pm
<b>Regional Breakouts</b> <i>Reference attached region map</i>		3:30 – 5 pm
(1) Region I	<i>IFTA and IRP Committee Representatives</i>	
(2) Region II	<i>IFTA and IRP Committee Representatives</i>	
(3) Region III	<i>IFTA and IRP Committee Representatives</i>	
(4) Region IV	<i>IFTA and IRP Committee Representatives</i>	

## Thursday, February 13

**Workshop Assistance Center** *IFTA Team* 7 am – 3 pm

**Breakfast Buffet (Provided)** 7 – 8:30 am

**Jurisdiction Only Session** 8:30 – 10 am

**Jurisdiction members only.** This is an opportunity to present concerns from your jurisdiction to field ideas and answers to current issues.

**Networking Break (Provided)** 10 – 10:30 am

**General Session IV** 10:30 am – 12 pm

Breakout Sessions' Overviews *Breakout Session Presenters*

Approach, Analyze and Report when working with Electronic Data *Ms. Duda-Rel and Ms. Hughes*

**Lunch (Provided)** 12 – 1 pm

**General Session IV Cont.** 1 – 2:30 pm

Town Hall *Ms. Duda-Rel, Mr. Heaton, Ms. Crawford, and Ms. Van Dyke*

Workshop Wrap Up *Ms. Duda-Rel, Mr. Heaton, Ms. Crawford, and Ms. Van Dyke*

**Joint Audit Committee Meeting** *Ms. Duda-Rel and Ms. Crawford* 2:30 – 4 pm

## Friday, February 14

**IFTA Audit Committee Meeting** *Ms. Duda-Rel* 8 am – 12 pm

**IRP Audit Committee Meeting** *Ms. Crawford* 8 am – 12 pm